APPLICATION CHECKLIST

Master of Architecture, Track 1: (Post-Professional Degree)

Prerequisites

1) A Professional Degree in Architecture. A 5-yr Bachelor of Architecture (B. Arch), a Master of Architecture (M. Arch), or Doctor of Architecture (Arch D.), or international equivalent degree and equivalent grades, as determined by the UT Graduate Admissions Office. Applicants in their final year of a professional program are eligible to apply.

2) 3.00 GPA (on a 4.0 Scale), or international equivalent as determined by the UT Graduate Admissions Office. Alternatively, a minimum of 3.0 may be earned during the senior year of undergraduate study. Candidates with a 2.7 minimum GPA may be considered for conditional admission when evidence of exceptional promise is identified. Applicants with work experience or who are entering graduate study after a number of years away from an educational institution, usually five years, will be given consideration with greater flexibility relative to GPA.

An International student must have an equivalent 4-year or 5-year bachelor’s degree with at least a B average on all previous course work and a B+ on all previous graduate work. On various grading scales, this corresponds to:

+ 14 on a 20-point scale.
+ 80.0 from Taiwanese institutions.
+ 1st Class or Division from Indian institutions.
+ Upper 2nd Class Honors on various British systems.

If graduating from a U.S. institution, the minimum is the same as that for domestic students. Other grading systems are evaluated, upon receipt of transcripts, in accordance with standard recommendations.

Applicants in their senior year are eligible to apply.

Admissions Application

PART 1: Submit directly to the UT Graduate School:

1) The online application for admission (http://admissions.utk.edu/graduate/), along with the $35 U.S. non-refundable application fee.

2) Official transcripts of all college and university level coursework from every college attended, with certified translations if the records are not in English.

3) A GRE score. Our institutional code is 1843. Examination results reach the University in approximately six weeks. (http://www.ets.org/gre/). There is no set minimum standard.

4) Official scores from Test of English as a Foreign Language (TOEFL) if your native language is not English (Institutional code is 1843, http://www.ets.org/toefl) or the International English Language Testing System (IELTS). A minimum score of 213 on the computer-based test, 550 on the paper test, or 80 on the Internet-based test, typically with a score of 20 on each of the
sections of the test (reading, listening, writing, and speaking) is required for admission consideration. The score must be no more than two years old from the requested date of entry. Applicants who have received a degree from an accredited U.S. institution within the past two years are exempt from the TOEFL requirement.

**International Applicants, please note:**

- International students applying for graduate assistantships will be required to take the **SPEAK test** upon matriculation. ([http://gradschool.utk.edu/](http://gradschool.utk.edu/)).

- All International students will be required to take the **UT English Placement Exam.** Students with failing or marginal scores will be placed in English classes upon matriculation. ([http://gradschool.utk.edu/](http://gradschool.utk.edu/)).

**PART TWO: Submit directly to the Graduate Program in Architecture:**

Graduate Program in Architecture  
College of Architecture & Design  
The University of Tennessee  
1715 Volunteer Blvd., Room 224  
Knoxville, TN 37996-2400  
Phone:  (865) 974-3239  
Fax:  (865) 974-0656  
E-mail: gradarchinfo@utk.edu

1) **Three (3) letters of recommendation** from persons with the knowledge and ability to judge your capacity for graduate study, your abilities in architecture, and your character. Referees may be academic or professional. Use the **Recommendation Form** provided.

2) **An essay on intent and expectations** of graduate study in Architecture. Each student must, in their application, identify a specific area of research, scholarship, or advanced design studies aligned with the general goals, strengths, and principles of the Graduate Program in Architecture and the existing research/scholarly/design expertise of the standing faculty in the College of Architecture and Design. Applicants may choose to focus on either advanced design skills or design research. Tell us about your passions for architecture, the areas that interest you, and the contribution that you see yourself making through architecture. Tell us why you think UT is a good fit for your interests. 1500 word maximum. Comment on how your goals for graduate education relate to your undergraduate design education.

3) **A portfolio,** bound in US letter size, A4, or slightly smaller format. Illustrating evidence of visual creativity and/or graphic capabilities, which must include prior academic and (if applicable) professional design work. A few examples of creativity in any other visual media are also encouraged. Technical drawings are not required, but applicants may include up to two examples. Ten to fifteen total examples and 25 pages or less is sufficient. Please briefly label each work. Make sure to identify your exact role in the project, whether the work was individual or group work, and whether the project was done as part of your work in a professional firm.

- **Prior contact** with individual faculty members in the applicants interest area is **highly recommended.** Admission is ultimately based on an individual faculty member agreeing to serve as advisor to the Track 1 student.
• **Prior contact** with the College’s Director of Graduate Studies is required. The Director can help match student and faculty interests.

• **A personal interview** on-site with the Director of Graduate Studies is highly recommended but not mandatory. For distant candidates, in lieu of an on-site interview, a telephone or internet-based interview is possible. International applicants passing the initial application evaluation will be scheduled for a phone or video conference interview.

• **All candidates** are highly recommended but not required to attend either the Fall or Spring Graduate Open House.

**International Applications**

For international graduate student application procedures, see also the Admission Guide for International Students, available on the College web site or through the U.T. Office of Graduate and International Admissions.